

Finance and Performance Management Standing Panel (Chairman – Cllr A Lion)

2012/13

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Key Performance Indicators – Performance Outturn 2011/12	Outturn KPI performance report to be considered at the first meeting of the Scrutiny Panel in each municipal year.	Completed - KPI outturn report for 2011/12 to be considered at the meeting in June 2012.	19 June 2012 18 September 20 November 21 January 2013 – jointly with Fin. Cab. Cttee; and 12 March
(2) Key Performance Indicators – Performance Monitoring 2012/13	KPI performance report to be considered on a quarterly basis.	Quarterly KPI performance report for 2012/13 to be considered at the meetings to be held in September 2012 (quarter 1), November 2012 (quarter 2) and March 2013 (quarter 3).	
(3) Key Performance Indicators – Development of indicator set for 2013/14	Draft indicator set to be considered on the basis of third quarter KPI performance for 2012/13.	KPI proposals to be considered at the meeting to be held in March 2013.	
(4) Quarterly Financial Monitoring	Reports to be considered on a quarterly basis.	First quarter Information to be considered September 12, 2 nd quarter in November 12 and 3 rd quarter figures at the March '13 meeting.	

(5) Annual Consultation Plan	Report considered on an annual basis. Report went to the June '12 meeting.	Completed - Consultation Plan considered at first meeting of each municipal year. Report last went to the June 2012 meeting.
(6) Detailed Portfolio Budgets	Had been last considered at the January 2012 meeting of the Cabinet Finance Committee.	Considered at the January '12 of the Cabinet Finance Committee - Annual review of the Portfolio Holders Budgets. To go again to the January 2013 meeting.
(7) Medium Term Financial Strategy	To go to the January 2013 meeting	To review the Council's medium term financial strategy January 2013
(8) Equality and Diversity - Monitoring and Progress	Progress report considered at the first meeting of the Scrutiny Panel in each municipal year.	Completed - Progress report for 2011/12 to be considered at the meeting to be held on 19 June 2012.
(9) Capital Outturn 2011/12 and use of transitional relief in 200911/12	For the June '12 meeting	Completed - Last considered at the June 2011 meeting
(10) Provisional revenue Outturn 2011/12	For the June '12 meeting	Completed - Last considered at the June 2011 meeting
(11) Fees and Charges	For the November 12 meeting.	Last considered at the November 2011 meeting
(12) Sickness Absences	Quarterly reports	Quarterly figures of the Council's sickness absence figures. Last considered at the March 2012 meetings.

(13) Value for Money and Data Quality Strategies	September 2012	Last went to the September 2011 meeting. Progress made against the Council's VFM and Data Quality Strategy.	
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